I, ____________________________, hereby donate the materials described below to Rhoads Memorial Archives at Mount St. Mary’s University to become its personal property and to be administered, preserved, and made available to researchers in accordance with its established policies. I further assign and transfer all copyrights that I possess on these materials to Rhoads Memorial Archives.

Description of Materials:

Donor’s relationship to Mount St. Mary’s:

Items not retained by Rhoads Memorial Archives shall be:

___ discarded

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Every effort will be made to place items deemed to be outside the scope of the collection policy of Rhoads Memorial Archives in the proper repository.

Dated: ________________     Signed: ______________________  

Donor

Donor’s contact information:

Rhoads Memorial Archives of Mount St. Mary’s University hereby accepts the above deposit under the conditions specified.

Dated: ________________     Signed: ______________________  

Dean of Library