Box 1
Master File Data BU
Unidentified
Correspondence, 1991-1992
Correspondence, 1993
#13
#14
#15
President Loughran
Father Loughran #2
Father Loughran #3, July 1993
Father Loughran #4, August
Father Loughran #6, Vitae, Budget Comm.
President Houston #1, 3/28/94
President Houston, #2
President Houston #3, Master file data BU, DOS 6/1/94
President Houston #3, Commencement ’95, Recommendations
President Houston, #4 (2 disks)
President Houston #5
President Houston, #6
Development
Development, #2, March 1992
Development, #3
Faculty & Administration
Lists
Student Related
Trustees, #1
Trustees, #2
Board of Trustees, #3 October 1993 Profiles
Trustees, #4
Trustees, #5
Box 1

Pridwins:

1963
1964
1971 - deacc
1973 - deacc
1978 - deacc
1987 - deacc

Box 2

Georgetown University Library Miniatures Commemorating the Tercentenary of Its Founding [1640-1940]

Pridwins:

1977 - deacc
1972 - "
1976 - "
1970
1974 - deacc
1965 - "
1961 - "
1959
1958 - deacc
1957 - "
1955
1954
1953 - deacc
1952 - "
1951 - "
1950

Box 3 [Box 1] - Rm B, Msgr Phillips

Program, Dedication of Pro-Life Memorial, National Shrine of Our Lady of Lourdes, 1994

Prayer for Life
Correspondence
Crisis with article on MSM, October 1997 (3 copies)
Brute: Angel Guardian of the Mountain, Thomas G. Smith, ed., 1977
Records relating to student uprising, 1968
Catholic “Mirror’s” Account of the 50 Year Jubilee of the College’s founding celebrated in 1858, 1998
Archdiocese of Baltimore Heritage Society pin
Several framed and unframed photographs, some identified - Box 1 & 2.
Box 4  From Lewis Carroll?
Eclectic Series Intermediate Geography, 1879
Sadlier's Excelsior Geography, 1875
History of the World, Vol. 1, 1887
Pieces of books

[Handwritten notation: discarded]
Box 1
BLUE CAREER CENTER FILE:
Cumberland Valley Consortium File
Report of Task Force for Mount Saint Mary’s Evening Program Booklet. Submitted to Provost
John W. Campbell June 1993.
Booklet of Mount Saint Mary’s College Student Recruitment Marketing Plan (final report)
submitted by Jan Krukowski Associates, June 23, 1990

1997 Commencement File

BLUE 1996 COMMENCEMENT FILE:
List of VIP Attendees for Commencement Activities
Commencement papers
Dr. Blanche Bourne-Tyree File
Judge William Wenner File
Richard C. Ridgeway File
Angela Creager File
Father Keith Boisvert File
Working Copies File
President Carter File

BLUE 1995 COMMENCEMENT FILE:
Commencement 1995-Planning File
Agnus McGlade Bernato File
Dr. Dan C. Allen File
MSGR. John J. Enzler File
Ira L. Goldman File
Monsignor Hugh J. Phillips File
Honors Convocation File

COMPUTING SERVICES FILE:
Kevin Ciotta File

Council on Campus Ministry File
Dr. William J. Craft Ace Fellows Program File
Enrollment Council 1996-97 File
Environmental Committee File

FACULTY COMMITTEE FILE
Faculty Policy Committee File
Faculty Affairs Committee File
Financial Resource Committee File
Institutional Advancement File
Insurance File

MEN’S BASKETBALL 1995-96
Loose Papers
James J. Phelan – Contract File
Athletic Director Jim Kehoe File

MINUTES FILE #1
Department Chair’s Meeting April 17, 1997
Department Chair’s Meeting February 20, 1997
Department Chair’s Meeting January 23, 1997
Letter to George Houston January 27, 1997
Department Chair’s Meeting November 14, 1996
Department Chair’s Meeting October 10, 1996
Department Chair’s Meeting September 19, 1996
Department Chair’s Meeting May 2, 1996

MINUTES FILE #2
Administrators’ Affairs Committee Meeting January 7, 1998
Administrators’ Affairs Committee Meeting December 4, 1997
Administrators’ Affairs Committee Meeting October 15, 1997
Administrators’ Affairs Committee Meeting October 1, 1997
Administrators’ Affairs Committee Meeting November 3, 1997
Administrators’ Affairs Committee Meeting September 17, 1997
Administrators’ Affairs Committee Meeting September 3, 1997
Administrators’ Affairs Committee Meeting August 20, 1997
Administrators’ Affairs Committee Meeting December 19, 1996
Administrators’ Affairs Committee Meeting November 7, 1996
Administrators’ Affairs Committee Meeting September 19, 1996
Administrators’ Affairs Committee Meeting April 11, 1996
Administrators’ Affairs Committee Meeting March 7, 1996
Administrators’ Affairs Committee Meeting February 15, 1996
Administrators’ Affairs Committee Meeting February 8, 1996
Administrators’ Affairs Committee Meeting February 1, 1996
Administrators’ Affairs Committee Meeting January 25, 1996
Administrators’ Affairs Committee Meeting January 5, 1996
Administrators’ Affairs Committee Meeting December 7, 1995
Administrators’ Affairs Committee Meeting November 17, 1995
Administrators’ Affairs Committee Meeting November 2, 1995
Administrators’ Affairs Committee Meeting September 21, 1995
Administrators’ Affairs Committee Meeting October 5, 1995
Administrators’ Affairs Committee Meeting February 16, 1995
Administrators’ Affairs Committee Meeting November 14, 1994
Administrators’ Affairs Committee Meeting November 1, 1994
MINUTES FILE #3
Enrollment Council Meeting November 25, 1996
Enrollment Council Meeting November 18, 1996
Enrollment Council Meeting November 11, 1996
Enrollment Council Meeting October 10, 1996
Enrollment Council Meeting October 3, 1996
Enrollment Council Meeting May 2, 1996
Enrollment Council Meeting May 9, 1996
Enrollment Council Meeting April 11, 1996
Enrollment Council Meeting March 21, 1996
Enrollment Council Meeting March 7, 1996
Enrollment Council Meeting February 22, 1996
Enrollment Council Meeting February 15, 1996
Enrollment Council Meeting February 9, 1996
Enrollment Council Meeting February 1, 1996
Enrollment Council Meeting January 25, 1996
Enrollment Council Meeting January 18, 1996
Enrollment Council Meeting December 8, 1995
Enrollment Council Meeting December 1, 1995
Enrollment Council Meeting October 27, 1995
Enrollment Council Meeting October 12, 1995
Enrollment Council Meeting October 6, 1995
Enrollment Council Meeting November 4, 1994
Enrollment Council Meeting October 27, 1994
Enrollment Council Meeting July 21, 1994
Enrollment Council Meeting July 6, 1994
Enrollment Council Meeting May 25, 1994
Enrollment Council Meeting October 28, 1994

MINUTES FILE #4
Weekly Staff Meeting August 25, 1999
Division Meeting December 3, 1997
Division Meeting October 8, 1997
Academic/Student Development/ Athletic April 10, 1997
Academic/Student Development/ Athletic February 13, 1997
Academic/Student Development/ Athletic January 14, 1997
Academic/Student Development/ Athletic May 22, 1996
Academic/Student Development/ Athletic March 20, 1996
Academic/Student Development/ Athletic February 14, 1996
VP/Dean Staff Meeting October 6, 1995
MINUTES FILE #5
Admissions Staff Meeting August 12, 1998
Admissions Staff Meeting July 8, 1998
Admissions Staff Meeting December 2, 1998
Admissions Staff Meeting December 9, 1998
Admissions Staff Meeting December 3, 1997
Admissions Staff Meeting September 10, 1997
Admissions Staff Meeting September 3, 1997
Admissions Staff Meeting August 27, 1997
Admissions Staff Meeting August 20, 1997
Admissions Staff Meeting August 13, 1997
Admissions Staff Meeting August 6, 1997
Admissions Staff Meeting July 23, 1997
Admissions Staff Meeting July 16, 1997
Admissions Staff Meeting March 10, 1999

Monsignor Phillips File #1
Monsignor Phillips File #2
Monsignor Phillips Envelope
Mount Clergy File
November 5, 1997 File
Father James Forker File
Priests’ Retreat/Father Grizone File
Mount St. Mary’s Council File
Task Force on Staffing File
Multicultural Activities File
Eleanor Shelton Interview April 17 File
Stephen Coggs Interview April 16 File
Melissa Landrau-Vega Interview April 15 File
Town Meeting & Related File
Michael Watson Case File
Director of Multicultural Affairs File
Multicultural Affairs AD-HOC Committee File
African American Studies File

Box 2

New Student Orientation File
Opening Mass File
OSD Judicial Summer File
Parents Weekend File – 1995
Past Administrators File:
- Robert J. Wickenheiser
- Richard E. Borst
- Michael E. Diegel
- Joan Krodel
- Donald E. Wantz
- Mark Purdy

Personnel File
Mount Pipeline File
Planning Council File
The Long Range Plan – Correspondence File
Membership File
Policy Statements File
Politicians File
Presidents Cabinet File
Priests’ Alumni Reunion File
Dr. William Lawbaugh Promotions File 2000-01
Promotions 1996-1997 File
Dr. William Heath Promotions File 1996-1997 File
Promotions File 1995-1996
- Dr. Gertude Conway Promotions File 1995-1996
- Dr. William Craft Promotions File 1995-1996
- Dr. William Lawbaugh Promotions File 1995-1996

Promotions 1994-1995 File
Promotions 1993-1994 File
Promotions 1992-1993 File
Promotions 1990-1991 File
Dr. John R. Hook Promotions 1990-91 File
Dr. Judy R. Johnstone Promotions 1990-91 File
Dr. Christopher B. Smith Promotions 1990-91 File
Dr. William L. Porter Promotions 1990-91 File
Dr. William Collinge Promotions 1989-90 File
Dr. Mary Hamel Promotions 1989-90 File
1987-88 Promotions File
Sr. Ann Miriam Gallagher Promotions 1987-88 File
Rev. James Mulligan Promotions 1987-88 File
1986-87 Promotions File
Sister Ann Miriam Gallagher 1986-87 Promotion Files
Dr. John Dropp 1986-87 Promotions Files
Dr. Pierre Gauthier 1986-87 Promotions File
MSGR. James Mulligan 1986-87 Promotions File
Dr. D. Stephen Rockwood 1986-87 Promotions File
Deborah A. Shaffer 1986-87 Promotions File
Prospects File
Public Relations File
Media Reports File
Sabbaticals 1998-99 File
Sabbaticals 1999-2000
Sabbaticals 2000-2001
Sabbaticals Fall '97, Spring '98
Sabbaticals Fall '96, Spring '97
Sabbatical Request Files

Sabbatical 1995-96
Sabbatical Leave Request File
Sister Joan Gromley Sabbatical File 1995-96
Prof. William O'Toole Sabbatical File 1995-96
Rev. Frederick Jelly, O.P. Sabbatical File 1995-96
Dr. William Craft Sabbatical File 1995-96
Dr. John Drummond Sabbatical File 1995-96
Dr. Robert Keefer Sabbatical File 1995-96
Dr. Robert Preston Sabbatical File 1995-96
Dr. Robert Richman Sabbatical File 1995-96
Prof. Pierre Gauthier Sabbatical File 1995-96
Dr. James Krysiek (Denied) Sabbatical File 1995-96
Dr. Danny Miles (Denied) Sabbatical File 1995-96
Dr. Pierre Gauthier (Denied) Sabbatical File 1995-96

Sabbatical 1994-95
Sabbatical Leave Request File
Dr. John W. Campbell Sabbatical File 1994-95
Dr. William Colligne Sabbatical File 1994-95
Dr. Peter Dorsey Sabbatical File 1994-95
Dr. William Portier Sabbatical File 1994-95
Dr. Robert Keefer Sabbatical File 1994-95
Dr. Byron L. Stay Sabbatical File 1994-95

Sabbatical 1993-94
Sabbatical Leave Request 1993-94
Rev. Michael Beers Sabbatical File 1993-94
Dr. William Lawbaugh Sabbatical File 1993-94
Dr. Robert M. Preston Sabbatical File 1993-94

Sabbatical 1992-93
Sabbatical Leave Request 1992-93
Dr. Marie Campbell Sabbatical File 1992-93
Dr. Gertude Conway Sabbatical File 1992-93
Dr. Curtis Johnson Sabbatical File 1992-93
Dr. Robert Kalas Sabbatical File 1992-93
Dr. William Lawbaugh Sabbatical File 1992-93
Dr. Martin Malone Sabbatical File 1992-93
Dr. Daniel Nusbaum Sabbatical File 1992-93
Dr. A. J. Russo Sabbatical File 1992-93
Sabbatical 1991-92
Sabbatical Leave Request 1991-92
Dr. Pierre Gauthier Sabbatical File 1991-92
MSGR. Vincent Malloy Sabbatical File 1991-92
Dr. John Popenfus Sabbatical File 1991-92
Dr. Susan Samples Sabbatical File 1991-92

Sabbatical 1990-91
Sabbatical Leave Request 1990-91
Sister Ann Miriam Gallagher Sabbatical File 1990-91
Dr. John J. Dropp Sabbatical File 1990-91
Dr. Sue H. Goliber Sabbatical File 1990-91
Dr. Judy R. Johnstone Sabbatical File 1990-91
Dr. Charles J. Merrill Sabbatical File 1990-91
Dr. Emile A. Nakhle Sabbatical File 1990-91
Dr. Carmen B. Schmersahl Sabbatical File 1990-91
Dr. Byron L. Stay

Sabbatical 1989-90
Sabbatical Leave Request 1989-90
Dr. John August Sabbatical File 1989-90
Dr. Mary Hamel Sabbatical File 1989-90
Dr. William Heath Sabbatical File 1989-90
Dr. John Hook Sabbatical File 1989-90

Sabbatical 1988-89
Sabbatical Leave Request 1988-89
Dr. Robert Ducharme Sabbatical File 1988-89
Prof. William O'Toole Sabbatical File 1988-89
Dr. C. Frank Zarnowski Sabbatical File 1988-89

Sabbatical 1987-88
Sabbatical Leave Request 1987-88
Dr. William Craft Sabbatical File 1987-88
Dr. William Collinge Sabbatical File 1987-88
Dr. William Portier Sabbatical File 1987-88

Sabbatical 1986-87
Dr. Gertude D. Conway Sabbatical File 1986-87
Rev. Daniel C. Nusbaum Sabbatical File 1986-87
Dr. Christopher B. Smith Sabbatical File 1986-87

Safety & Security File
Salaries & Contracts File 1993
Salaries & Contracts File 1995
Salaries & Contracts File 1997
Box 3
Archive Material File #1
Archive Material File #2
Archive Material File #3
Archive Material File #4
Effort To Improve the quality of the academic community file
Student Life Education Achievement File #1
Student Life Education Achievement File #2
SGA File
Staff Advisory Committee 1995-96 File
Summer Program File
Summer Grants 1997 File
Summer Grants 2000 File
Summer Grants 1996-97 File
Summer Grants 1996 File
Summer Grants 1995 File
Symposium on Corporate Responsibility File
T.A.C. File
Tenure Patti Kreke 2001 File
Tenure David Rehm 2001 File

Tenure & Promotion '99
Tenure & Promotions '99 File
Kristen Urban Tenure & Promotion File 1999

Tenure & Promotion '98
Tenure & Promotion File '98
Dr. Keith Gandal Tenure & Promotion File '98
Dr. Barbara Martin Palmer Tenure & Promotion File '98
Fr. Robert Tencenteiff Tenure & Promotion File '98
Fr. John Zec Tenure & Promotion File '98
Fr. Leonard Obloy Tenure & Promotion File '98
Sister Paula Jean Tenure & Promotion File '98

Tenure & Promotion '97-98
Tenure & Promotions File '97 – '98
Tenure & Promotion Decisions File '97 – '98
Dr. William Buckley Letters
Dr. William Buckley Tenure File '97 – '98
Dr. Patrick Feeney Tenure File '97 – '98
Dr. P. Feeney Tenure File '97 – '98

Tenure & Promotion '96-97
Tenure & Promotion File '96 – '97
Liddell, Jean Tenure File '96 – '97
Dr. Carolyn Fraley Tenure File '96 – '97
Tenure & Promotion '95 – '96
Tenure & Promotion '94–'95

Tenure & Promotion '93–'94
Tenure & Promotion File
Dr. James Krysiek Tenure File '93–'94
Dr. Danny Miles Tenure File '93–'94
Dr. Frederick Portier Tenure File '93–'94
Dr. Diana Rodriguez – Lozano Tenure File '93–'94
Dr. Teresa Rupp Tenure File '93–'94
Dr. Michel Sollunberger Tenure File '93–'94
Dr. George Williams Tenure File '93–'94

Tenure & Promotion '92–'93
Tenure & Promotion Request File '92–'93
Tenure File '92–'93
Dr. Kurt E. Blaugher Tenure & Promotion File '92–'93
Dr. Peter A. Dorsey Tenure & Promotion File '92–'93
Dr. Charles A. Beitz, Jr. Tenure & Promotion File '92–'93

Tenure & Promotions '91–'92
Dr. Robert P. Keefer Tenure & Promotions '91–'92

Tenure & Promotions '90–'91
Tenure & Promotions File '90–'91
Dr. John J. Drummond Tenure & Promotions File '90–'91
Dr. William G. Forgang Tenure & Promotions File '90–'91
Dr. Curtis D. Johnson Tenure & Promotions File '90–'91
Dr. Robert J. Kalas Tenure & Promotions File '90–'91
Dr. Martin J. Malone Tenure & Promotions File '90–'91
Dr. Mehrangiz Najafizadeh Mennerick Tenure & Promotions File '90–'91

Tenure & Promotions '89–'90
Tenure & Promotions File '89–'90
Dr. Robert M. Richman Tenure & Promotions File '89–'90
Dr. A. J. Russo Tenure & Promotions File '89–'90

Tenure & Promotions '88–'89
Tenure File '88–'89
Dr. William M. Lawbaugh Tenure File '88–'89
Dr. John J. Dropp Tenure & Promotions File '88–'89

Tenure & Promotions '87–'88
Tenure Files '87–'88
Professor Walter J. Nichols Tenure File '87–'88
Dr. Susan T. M. Samples Tenure File '87–'88
Tenure & Promotions '86-'87
Tenure Files '86-'87
Dr. William R. Heath Tenure File '86-'87
Dr. Charles J. Merrill Tenure File '86-'87
Sister Mary Nusbaum Tenure File '86-'87
Dr. Carmen B. Schmersahl Tenure File '86-'87

Tenure & Promotions '85-'86
Tenure File '85-'86
Dr. John August Tenure File '85-'86
Dr. William Craft Tenure File '85-'86
Dr. Daniel Dobey Tenure File '85-'86
Professor Helen-Lee Jones Tenure File '85-'86
Dr. William Portier Tenure File '85-'86
Dr. Byron Stay Tenure File '85-'86

Tenure & Promotions '84-'85
Tenure & Promotions File '84-'85
Dr. Gertude D. Conway / Dr. Thomas Flynn Tenure & Promotions File '84-'85

United Way of Frederick County File
United States Air Force Band
Catholic Social Teachings Summer Seminar 1999 Booklet
Modern Literature and the Moral Imagination Summer 1997 Booklet
Summer Papers File
Preliminary Inventory  
Accession #2003-54  
President’s Office

Publications (to be integrated or discarded)

Handbooks:
- Employee Handbook for Student Employees

Directory:

Course Catalogs:
- 1997 – 1998 (2 copies) – discard

Making Ethical Decisions – discard

Miscellaneous:
- Ways of Giving to Reed College – discard
- Wills: How to Make and How to Break Them – library
- Georgetown University: Origin and Early Years – library
- K.S. Sweet and Associates – retained

Box 1 (integrate)

Middle States Association:
- 1995 Self Study (draft)
- 1995 Self Study Final Report
- 1995 Self Study Appendices
- Visiting Team Report with The Middle States Association Final Report, 1995
- Periodic Review Report, 1990
- Reaccreditation, 1985-1990
- Final Report, 1985

Association of Theological Schools Self Study Report prepared for Reaccreditation Visitation, February 6, 2002

Board of Trustees Meeting - March 10-11, 2002
Master Plan, Mount Saint Mary’s College

175th Commemorative Medallion
President Powell Inauguration Congratulation Letters:

Saint Mary-of-the-Woods College (2 copies)
Rivier College
Molloy College
Henderson State University
Guilford College
James Madison University
Albright College
Emmanuel College
Kennesaw State University
Mount Saint Vincent
The College of William and Mary
Bloomsburg University
National Association of Independent Colleges and Universities
St. Mary's College of Maryland (2 copies)
Colgate University
McDaniel College (2 copies)
Marietta College
University of Pittsburgh
Loyola Marymount University
University of Charleston
Frostburg State University
Montclair State University
University of Maryland Baltimore County (2 copies)
Sweet Briar College
Harvard University
Edinboro University of Pennsylvania
The Council of Independent Colleges
Davis and Elkins College
Skidmore College
Gettysburg College (2 copies)
Georgian Court College
Randolph-Macon Woman's College
Delta State University
University of Dayton
Maryville University
Salve Regina University
Vassar College
Cabrini College
Gwynedd-Mercy College
Slippery Rock University
Millikin University
Lycoming College
University of Richmond
University of Wisconsin Oshkosh
Marist College
Marymount University
University of Wisconsin Milwaukee
Roanoke College
Mercy College
Saint Francis University
Wilson College
Allegheny College
Shippensburg University
Towson University
Seton Hill University
Smith College
West Chester University of Pennsylvania
St. John's College
Wells-Larson-Appel
Frederick County Comprehensive Plan Volume 1 (2 copies)
Capital Project Request
Files:
President's Council Alphabetical Correspondence

Box 2 (integrate)

Files (cont'd):
President's Council-
- Meeting April 19, 1996
- Meeting November 10, 1995
- Meeting May 20, 1995
- Mailings
- Bios and Photos
- Annual Fund
- Annual Giving
- Responsibilities (original)
- Membership
- Information Folder
- Capital Campaign Ketchum
- Stationary Xerox Stock
- Special Ultrajet Stock
- Eaton's Private Stock
- Bylaws: Athletic Advisory BD. July 1, 1996
- Horning: Raphael Copy
- Bylaws
- Diploma: Translation of Latin

K.S. Sweet Association-
- Roger Wells, Inc.
- Ellen Miller

Town Gown Relationships
Sample Letters-
- Second Shea Stadium Event
- Signatures
- Christmas Parties
- Congratulations/Thank-You’s
- Invitations
- The Honorable Virgil C. Dechant, The Knights of Columbus

Real Estate/Land Use
Local Landowners-
- Land Owners
- St. Anthony’s
- Marts and Lundy—Ralph Wolfe
- Camp New Dawn

Thurmont Master Plan Draft – July 1997
Thurmont Region Plan – October 1995
Mount Saint Mary’s College and Seminary Budget – Fiscal Year 1998
Emmitsburg Comprehensive Plan
Land Preservation and Recreation Plan, Frederick County, Maryland – August 1998
Maryland Higher Education Commission
Frederick County Comprehensive Plan Volume 1
Mount Saint Mary’s College and Seminary Annual Budget – Fiscal Year 1999 (2 copies)
Mount Saint Mary’s College and Seminary Governing Documents – June 1998
Mount Saint Mary’s College, A Shared Vision
Board of Trustees
The Handbook of the Administration and Faculty of Mount Saint Mary’s College - 1971
Understanding College and University Financial Statements
The Handbook of the Administration and Faculty of Mount Saint Mary’s College - 1969

Box 3

Your Town: Designing Its Future – March 1999
Zoning Ordinance – Frederick County, Maryland
Frederick County, Maryland – Demographic and Development Data, June 1994
Draft Town of Emmitsburg and Mount Saint Mary’s College for Preliminary Engineering Report
for a Water Supply System – December 1995
Frederick County, Maryland Development Review Procedures Manual – October 1995
The Governing Documents of Mount Saint Mary’s College Incorporated
Land Use Committee Deliberations and Findings – May 1, 1996
O, Say Can You See: A Visual Awareness Tool Kit for Communities
Minutes of the President’s Cabinet

Box 4

Mount Saint Mary’s College Board of Trustees
The President’s Correspondence, January – December 1995
The President’s Correspondence, George R. Houston, Jr. - # 1
Mount Council
The Planning Council

Box 5

Executive Committee Meetings
The Planning Council, GRH, Jr.
Mount Saint Mary’s College, Inc. — Governing Documents
Mount Saint Mary’s College Board of Trustees Handbook
Minutes of the Meeting of the Board of Trustees - October 1998- June 1999
Board of Trustees Meetings – March 6, 1995- June 4, 1995

Box 6

Board of Trustees Meetings – October 1-2, 1995; December 3-4, 1995; March 3-4, 1996;
June 9-10, 1996
Minutes of the Meeting of the Board of Trustees of Mount Saint Mary’s College and Seminary –
October 1996-
June 1997
Minutes of the Meeting of the Board of Trustees of Mount Saint Mary’s College and Seminary –
October 1997- June 1998
Board of Trustees Meetings – June 6, 1994; November 6, 1994; December 5, 1994

Box 7

Videos:
MSM 188th Commencement Exercises – May 19, 1996 (5 copies)
Ready to Respond, University of Maryland – April 1, 1999
Ellen Miller and Roger Wells Presentation – October 13, 1995

Maps and transparencies
Carroll, Frederick and Howard Counties, Adults Age 25+ with 1-3 years of college, 1998
Average Household Income, 1998
Cumberland, Dauphin, Lebanon and Perry Counties, PA, Adults Age 25+ with 1-3 years
of college, 1998 Average Household Income, 1998
Plans, MSM Additions and Modifications to Wastewater Treatment Plant, 1977
Preliminary Inventory
Accession #2003-26
Office of the President—George Houston Files

Box 1

Appointment books (7), 1994-2001
Student recommendations, A-Z
Miscellaneous correspondence, A-Z
A Catholic Liberal Arts Education, Mt. St. Mary's College: A Decade of Excellence, c. 1987
President George Houston's Speeches, 7/1/02-6/30/03
BDP International Symposium, April 27, 1993
BDP International Symposium, April 28, 1992 (2 folders)
Symposium on American-Gulf Relations
BDP Symposium (April)

Box 2

IICA List of Members
IICA By Laws & Articles of Incorporation
IICA Meetings
IICA Think Pieces
IICA Lecture: Peter Davis & David Davenport, October 7, 1991
IICA Correspondence: Dr. Nakhle
IICA Budget, Directions, etc.
IICA Washington Post/Eastern High Incentive Program
Loose documents
IICA Correspondence: Dr. Wickenheiser
IICA Institute for Contemporary International Affairs
Institute for International & Contemporary Affairs (IICA)